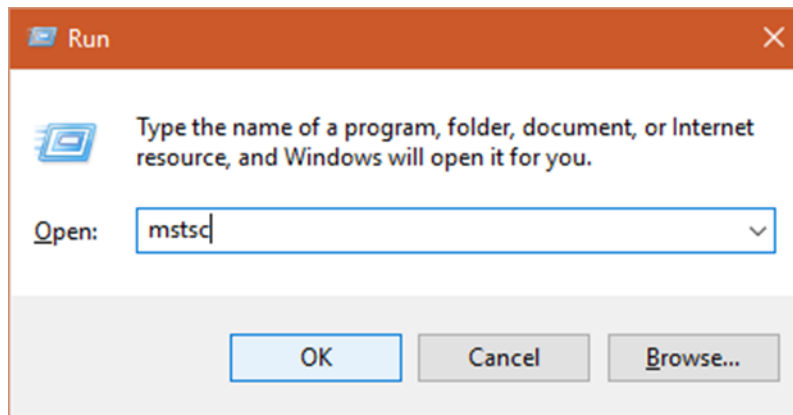


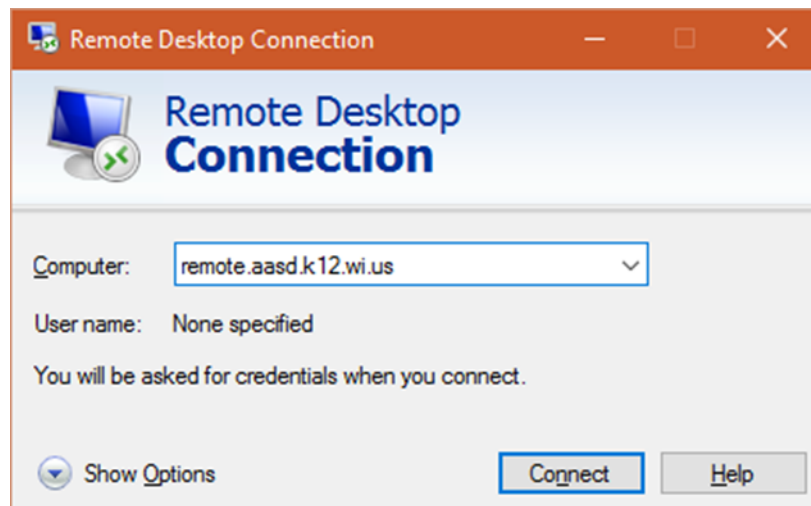
1. Press the Windows and R key.



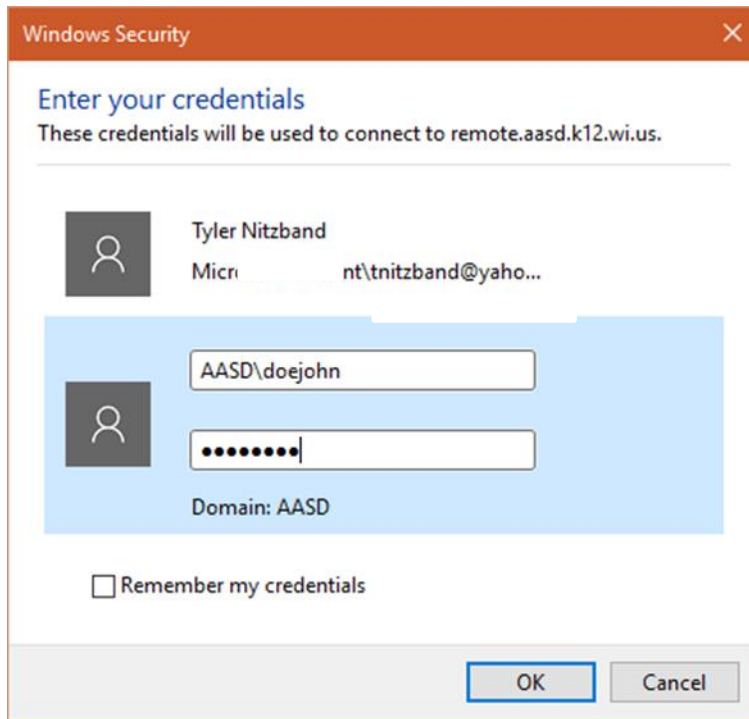
2. In the dialog box that appears type in 'mstsc' as shown and click OK.



3. The Remote Desktop Connection dialog box will appear. In the field labeled computer, type 'remote.aasd.k12.wi.us' and then click Connect.



4. A windows security box will appear. Click on use another account. In the user name field type in 'AASD\[your AASD username]' and for the password use your district password. Then click OK.



5. A warning box will appear. Click yes to continue connecting.



6. You are now connected to the remote access server. You can now log in like you would on any district computer and access your files.
(Please note printing is not supported through remote access)