



Appleton Area School District
Training Document

Title: Accessing the Classlink site from home
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To reach the AASD Classlink website from home you can use this link (<https://classlink.aasd.k12.wi.us>).

Your Username is your LastNameFirstName (cuts off at 14 characters)

Your password is your district password which should have been set/reset by you during your orientation with HR. If you need help with your district password contact Helpdesk at x2140.

If you are on the public AASD page seen below, you can find the link under “Working in the AASD”

The screenshot shows the Appleton Area School District website. At the top, there is a navigation bar with the district logo, the name 'Appleton AREA SCHOOL DISTRICT', and a search bar. Below the navigation bar, there is a menu with several options: 'District', 'Our Schools', 'Families', 'Teaching & Learning', 'New & Future Families', and 'Working in the AASD'. The 'Working in the AASD' option is highlighted with a red box. Below this menu, there is a large green box containing several categories of resources. The 'Current Employee Resources' category is highlighted with a red box and contains a list of links: 'Absence Management (Aesop)', 'Board Docs', 'Classlink', 'Connecting Care Clinic', 'District Email', 'Employee Access (Portal)', 'Google Drive', 'Infinite Campus', 'myAASD', 'MyLearningPlan', and 'WECAN'. A red arrow points from the 'Classlink' link in the 'Current Employee Resources' box to the 'Working in the AASD' menu item. Another red arrow points from the 'Classlink' link to the text 'Hover Here Then Click Here' which is overlaid on the green box.